


Office of the Project Director
Community-based Forest Management and
Livelihoods Improvement in Meghalaya
Shalom Building, 2nd Floor,
Lower Lachumiere, Shillong—793001

+91 364-3510190  www.mbda.gov.in

 meglife.mbda@gmail.com/jica.mbda@gmail.com



Meghalaya Livelihood Improvement
through Forest Enhancement



Meghalaya Basin
Development Authority



Japan International
Cooperation Agency

No. MBDA/JICA/36/2020/1006

Dated: Shillong, the 03rd May, 2023

OFFICE ORDER

In order to streamline all activities under Community Based Forest Management and Livelihood Improvement in Meghalaya, it is notified that an amount of Rs.500/- shall be paid to the MegLIFE and NGOs staff for any overnight stay/lodging in the project villages during the course of their work. This is applicable to only the villages where any guest houses/ lodges are not available and no proper bills/invoices can be produced.

It must be also ensured that no additional lodging allowances are to be claimed on such stay in the villages.

(Dr Vijay Kumar D., IAS)
Project Director
MegLIFE, MBDA Shillong

Memo No. MBDA/JICA/36/2020/1006.

Dated: Shillong, the 03rd May, 2023

Copy to:

1. Deputy Commissioner & Chairman, DPMU, EKH/WKH/SWKH/RB/EJH/WJH/ WGH/ NGH/ SGH/ EGH/ SWGH for kind information.
2. The Additional Project Director, MegLIFE, MBDA for kind information
3. District Project Managers, MegLIFE, EKH/WKH/SWKH/RB/EJH /WJH/WGH/NGH/ SGH/EGH/SWGH, for kind information and necessary action.
4. Block Project Managers, MegLIFE, EKH/WKH/SWKH/RB/EJH /WJH/WGH/NGH/ SGH/EGH/SWGH, for kind information and necessary action.
5. Finance and Account Unit, MegLIFE, EKH/WKH/SWKH/RB/EJH /WJH/WGH/NGH/ SGH/EGH/SWGH, for kind information and necessary action.

(Dr Vijay Kumar D., IAS)
Project Director
MegLIFE, MBDA Shillong