

Office of the Project Director  
Community-based Forest Management and  
Livelihood Improvement in Meghalaya



Meghalaya Livelihood Improvement  
through Forest Enhancement



Meghalaya Basin  
Development Authority



Japan International  
Cooperation Agency

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No. MBDA/JICA/275/2022/2137


Dated Shillong, the 23<sup>rd</sup> January, 2025

**OFFICE ORDER**

It is hereby notified that with effect from 1<sup>st</sup> February, 2025, all the District Project Managers (DPMs) are to report and work from MegLIFE, SPMU Office during the 1<sup>st</sup> Week of Every Month.

Furthermore, they are also required to ensure a minimum presence of 5 continuous Days at the SPMU Office each month.

This order will take effect immediately.


  
(Sh. Wankit Kupar Swer)  
Deputy Project Director  
MegLIFE, SPMU Office

Memo No. No. MBDA/JICA/275/2022/2137

Dated Shillong, the 23<sup>rd</sup> January, 2025

Copy to:

1. The Chief Executive Officer, MBDA/ MBMA for kind information.
2. The Project Director, MegLIFE for kind information.
3. The Executive Director, MBDA/ MBMA for kind information.
4. The Additional Project Director, MegLIFE for kind information.
5. The Deputy Commissioner & Chairman, DPMU, EKH/ EWKH/ WKH/ SWKH/ EJH/ WJH/ RB/ NGH/ EGH/ WGH/ SWGH/ SGH District for kind information.
6. The Director (A), MBDA for kind information.
7. The Chief Finance Officer, MBDA/ MBMA for kind information.
8. The General Manager, HR, MBMA for kind information.

  
(Sh. Wankit Kupar Swer)  
Deputy Project Director  
MegLIFE, SPMU Office