

Office of the Project Director
Community-based Forest Management and
Livelihoods Improvement in Meghalaya
Shalom Building, 2nd Floor,
Lower Lachumiere, Shillong—793001



Meghalaya Livelihood Improvement
through Forest Enhancement



Meghalaya Basin
Development Authority



Japan International
Cooperation Agency

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No. MBDA/JICA/275/2022/1514

Dated: Shillong, the 20th Feb, 2024

NOTIFICATION

There will be a review meeting of MegLIFE DPMU & BPMU chaired by APD, MegLIFE on 26th February, 2024, from 10:00 am onwards at SPMU Conference Hall, Shillong to review the following

- a) Village-wise plantation areas identified
- b) follow up on the decisions taken in the review meetings held on 22nd January 2024, and 6th February 2024, regarding all activities under the MegLIFE Project in the respective districts. (Detail agenda attached)
2. Following this, there will be orientation training on the following subjects on 27th Feb, 24
 - c) E Proposals filling system
 - d) Agroforestry MegLIFE Models
 - e) Framework of Implementation of IGA in MegLIFE Project through SHG and IVCS approach
 - f) Process of empanelment of vendors at VPIC level
3. All SPMU verticals (Finance/Procurement/MIS/NRM/KM/Civil Engineering/SALT/Springshed Management), DPMs, BPMs, MegLIFE are directed to attend the review meeting on 26th Feb 24 and 27th at SPMU Conference Hall, Shillong.
4. Verticals, SPMU and CMU staff, MegARISE Project are also directed to attend the meeting.

(Gunanka DB, IFS)

Joint Secretary to Govt. of Meghalaya
Executive Director, MBDA
Additional Project Director
MegLIFE, MBDA Shillong

Memo No. MBDA/JICA/275/2022/1514

Dated: Shillong, the 20th Jan, 2024

To

1. All Concerned

Copy To:

1. The Project Director, MegLIFE, MBDA, Main Secretariate Building, Shillong
2. Team Leader, PMC, MegLIFE

B. Saha

Technical Specialist, Project Management
MegLIFE, MBDA, Shillong

Agenda for MegLIFE DPMU/BPMU Review Meeting 26-02-24

Finance

- > Status of Statutory Audit.
- > Status of Record updation both in Physical and in MIS (Against deadline set by DPMs in the Staff Advance Settlement)

Plantation

- > Plantation lands availability village finalization (as decided in the review meeting held on 22nd Jan,24)

Community Nursery

- > Availability of plantable seedlings for 2024 seedlings
- > Uploading of information in F3 of Community Nursery Form in APPVERSE

EPA

- > Status of completion of Phase -II

SWC Structures

- > Status SWC structures for which sanctioned issued in 3rd quarter of 2023-24

IGA & Livelihoods

- > Submission of online application for IVCS & related issues

SALT

- > Status of submission of data on running meter of existing SALT Farms
- > Seed collection from existing SALT farms on wages for harvesting on muster roll basis & quality checking guidelines
- > Monitoring guidelines

MIS

- > VCF Salary form
- > Revised Microplan form and data entry for Group-II

Springshed Management

- > Overview
- > Activities Planned