

**Office of the Project Director
Community-based Forest Management and
Livelihood Improvement in Meghalaya**



Meghalaya Livelihood Improvement
through Forest Enhancement



Meghalaya Basin
Development Authority



Japan International
Cooperation Agency

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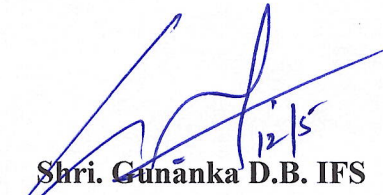
File No: MBDA/JICA/93/2021/ 1015

Dated: Dated: Shillong the 12th May 2023

OFFICE ORDER

It is hereby notified that the purchase of field gear for the Field Engineers and Project Associates deployed at the BPMUs, and Programme Associates GIS (New) deployed at the DPMUs of the MegLIFE Project has been duly sanctioned. The field gear, including gum boots, raincoats, first aid kits, emergency lights, sleeping bags, and life jackets, is to be procured by the staff members themselves at the rates specified in Annex 1.

Staff members are required to adhere to the prescribed rates and ensure that the actual cost of the purchased items does not exceed the aforementioned rates. In order to claim reimbursement, all bills must be promptly submitted to the SPMU.


Shri. Gunanka D.B. IFS
Additional Project Director,
MegLIFE, Shillong, Meghalaya.

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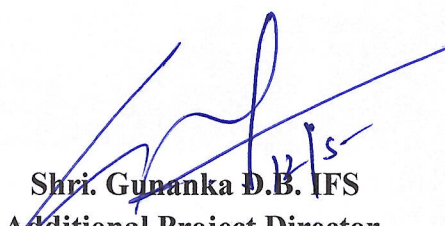
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Copy to:

1. Dy. CEO, MBDA & Project Director MegLIFE - for kind information
2. Finance dept. MegLIFE – for necessary action
3. All DPMs and BPMs – for information.
4. All persons concerned – for necessary action.

Item list and approved rates for field gears for MegLIFE Project

ITEMS	Boots	Raincoat	First aid	Emergency Light	Umbrella	Sleeping Bags	Life Jacket
RATE (INR)	2000	1500	200	1000	500	1500	2000



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MegLIFE, Shillong, Meghalaya.