

Office of the Project Director  
Community-based Forest Management and  
Livelihood Improvement in Meghalaya

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Meghalaya Livelihood Improvement  
through Forest Enhancement

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Meghalaya Basin  
Development Authority



Japan International  
Cooperation Agency

🌐 www.mbda.gov.in

MBDA/JICA/GRM/01/1835

Dated: 29<sup>th</sup> July, 2024

### OFFICE ORDER

This is to notify that the “MegLIFE Grievance Redressal”; is to effectively address the concerns and grievances raised by our esteemed VPICs and community members and not intended for staff members to address their grievances.

It has come to our attention that staff members have been utilizing the forum to put forward their grievances and seek redress. However, it is pertinent to mention that staff members are to refrain from addressing their grievances and concerns via the forum (WhatsApp, email, SMS, telephone, and website).

Kindly note that staff with workplace grievances may reach out to Human Resource Unit for their grievances.

  
(Gunanka DB, IFS)

Joint Secretary to the Govt. of Meghalaya  
Executive Director, MBDA  
Additional Project Director  
MegLIFE, MBDA, Shillong

Memo No.: MBDA/JICA/GRM/01/1835

Dated: Shillong the 29<sup>th</sup> July, 2024

To: -

1. All staff, MegLIFE, MBDA.

Copy To: -

1. Deputy Project Director, MegLIFE, MBDA for kind information
2. Human Resource Unit, MBDA/MBMA for kind information

  
Nodal Person, Grievance Redressal  
MegLIFE, MBDA, Shillong