




**Minutes of the MegLIFE Review Meeting**

Date & Time-14<sup>th</sup> March,2024, 9:30 AM

Venue-DERT Training Hall, Malki

Sl No	Agenda	Decision	Actions to be taken by	Timeline
1	Preparation of plot wise plantation calendar	<ol style="list-style-type: none"> <li>All BPMs to prepare plot-wise plantation calendar considering labour planning for advance work to be done simultaneously in several plots in a particular Village.</li> <li>DPMs to ensure timely submission of plans to SPMU</li> <li>SPMU-designated verticals to facilitate preparation of plans</li> </ol>	BPMs /DPMs/SPM U Verticals	22 <sup>nd</sup> March,24
2	Reporting on Nursery Sapling Availability	ALL BPMs to fill up the F3 forms fortnightly as instructed to avoid any issues relating to data integrity	BPMs/MIS Team SPMU	Fortnightly
3	Carbon Credit	<ol style="list-style-type: none"> <li>Format for submission of details on Village-wise MOU signed for Carbon Credit agreement to circulated by IORA</li> <li>The IORA team should work together with the DPMs to address any challenges that arise in the field.</li> </ol>	IORA Team	On regular basis
4	Overlapping of PES & MegLIFE Plantation plots	<ol style="list-style-type: none"> <li>PES and MegLIFE Plantations should not be implemented in the same plots.</li> <li>GIS Team, SPMU shall circulate a Google sheet showing overlapping areas of MegLIFE plantations and PES with DPMs and BPMs.</li> <li>The plots having 30%-100% overlapping shall be withdrawn from either PES or MegLIFE.</li> <li>For overlapping plots of &lt;30% onwards ground verification has to be done and reported to SPMU by BPMs.</li> <li>BPMs and DPMs shall discuss with the community for a final decision on the choice of Project/Scheme to be implemented in the overlapping plot.</li> <li>If MegLIFE is chosen, the owner/community shall withdraw from PES or vice versa.</li> <li>If fund released for implementing PES for those overlapping plots are already being used for gap filling or other operations and the community now decided to withdraw from PES, then two options shall be considered <b>Option a)</b> Refund the PES fund to the GREEN Meghalaya Account. <b>Option b)</b> Do not book expenditure released for advance work for MegLIFE plantation. The PES fund already utilized shall be booked as advance work fund for 2024 plantations under PES as convergence between MegLIFE &amp; PES. Fund released for 1<sup>st</sup> year creation for 2023 plantations shall also be booked under PES</li> </ol>	GIS Team, SPMU/BPMs /DPMs	29 <sup>th</sup> March,2024

SI No	Agenda	Decision	Actions to be taken by	Timeline
		<p>8. If the community now decided to withdraw from MegLIFE, then funds released for advance work for 2024 plantations shall not be utilized. The sanctions will be cancelled from SPMU.</p> <p>9. In case of 2023 plantations, which are already booked under MegLIFE shall be shown as convergence between MegLIFE &amp; PES and no further sanctions for 2<sup>nd</sup> year onwards shall be given.</p> <p>10. All BPMs shall clearly mention the final decision of the community in the Google sheet to avoid any kind of confusion in the booking of expenditures in the future.</p> <p>11. Green Field Associates (GFAs) shall be consulted and they shall also participate in the community meetings to avoid any communication gaps.</p>		
5	Dropping of Villages	The final decision will be taken after meeting with Nokma scheduled on 25th March, 24	APD, MegLIFE	25 <sup>th</sup> March,24
	Bench Terracing	The work shall start immediately so that this can be completed before monsoon.	BPMs/DPMs	April,24
6	VCF Salary	The salary of VCFs for both Jan & Feb,24 shall be released immediately	BPMs/DPMs /PA, Finance	March,24
7	Land Identification for rehabilitation of quarrying land with Aroma Grasses	Plan for 2024 plantations shall be prepared and discussed with APD, MegLIFE	Scientist, MINR Aroma Mission	March,24

  
 (Shri Gunanka DB, IFS)  
 Joint Secretary to the Govt of Meghalaya  
 Executive Director, MBDA  
 Additional Project Director  
 MegLIFE, MBDA, Shillong

No. MBDA/JICA/275/2022/ 1609


Dated: Shillong, the 22<sup>nd</sup> March, 2024

To:

1. All Concerned- for necessary action

Copy to:

1. The Project Director, MegLIFE, MBDA, Main Secretariate Building, Shillong- for favour of kind information.

  
 Technical Specialist, Project Management  
 MegLIFE, MBDA, Shillong