



McgLIFE Review Meeting of BPMUs/DPMUs of Khasi & Jaintia Hills Region

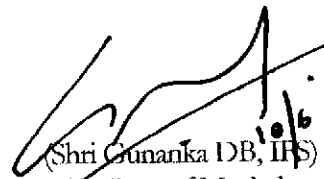
Date & Time- 28th May, 2024, 10: 00 a.m

Venue – SPMU Conference Hall, Shillong

SL. No	Agenda	Decision	Actions to be taken by	Timeline
1	Mapping of Seedling Requirement for 2024 Plantation and Vacancy Filling of 2023 Plantation	<p>VPIC community nursery wise Seedling availability for 2024 plantation and vacancy filling of 2023 plantations will be mapped from F3 Nursery Form data by SPMU as per updated data as on 25th May,2024..</p> <p>Requirement of seedlings will be taken as per count of bamboo stakes as updated by BPMs in the google sheet shared from SPMU.</p> <p>The Villages having shortage of forestry seedlings both for 2024 plantations and 2023 vacancy filling will be identified.</p> <p>Shortfall of Forestry seedlings shall first be fulfilled by access seedlings available in the community nurseries of nearby VPICs of the same BPMU or from VPICs of nearby BPMUs and SWCD nurseries.</p> <p>One person to be engaged by VPIC for monitoring of plantation. DPMs/BPMs shall name of nominated persons in the Google sheet to be shared from SPMU. Amount to be paid from savings in plantations.</p>	<p>DPD, MegLIFE/AG M, Project Management</p> <p>DPMs/BPMs</p>	31 st May,24
2	Arrangement of seedlings for Agroforestry plantations	<p>For grafted saplings of fruit species for agroforestry plantations SPMU shall facilitate negotiation for prices with shortlisted private nurseries.</p> <p>For Mango and Pineapple SPMU shall facilitate purchase and transportation from nurseries/field to respective BPMUs.</p> <p>TS, NRM, SPMU shall enquire with the Horticulture Officer whether the Mango Saplings available in the private nurseries are grafted or from seed origin.</p>	<p>DPD, MegLIFE/AG M, Project Management</p> <p>TS, NRM, SPMU</p>	1 st week of June,24
3	Buying back Process of seedlings from community nurseries	<p>Access seedlings shall be buyback from the VPICs/SHGs whose ever are maintaining the community nurseries @Rs.2/- per seedling as incentive cost.</p> <p>The incentive to be paid to SHGs in their respective bank account and to the VPICs in the VPIC account. VPIC may be used this incentive for payment of wages of the nodal person who is engaged for day-to-day maintenance of the community nursery.</p>	TS, PM	1 st week of June,24
4	Establishment of Community Nursery in G2 Villages	SPMU shall share google sheet to finalize G2 villages under who have decided to establish community nursery for issuing sanction for establishment.	AGM, Project Management	31 st May,2024

SL. No	Agenda	Decision	Actions to be taken by	Timeline
		<p>Training on nursery establishment shall be organized for G2 VPIC members.</p> <p>PA, Forestry shall be deployed as resource person for village level trainings.</p>	DPMs/BPMs	1 st Week of June,24
5	Plantation of Ornamental Tree/Shrub Species in the premises of Community Halls	<p>Plantation of ornamental species shall be done in the premises of community halls.</p> <p>Seedlings/cuttings may be collected through community contribution.</p>	DPMs/BPMs	-
6	Advance Work	<p>No one shall drop or shift the plantation plots for next year's plantation where advance work is completed.</p> <p>In case villages are not ready to take up plantations in 2024 but advance work has already completed all measures shall be taken to complete the plantations.</p> <p>If taking up of plantations in such plots is not possible at all, villagers shall be informed that they have to contribute in terms of labour for advance work next year as the fund has already been utilized in 2024.</p>	DPMs/BPMs	
7	Wapipa Village Issue	<p>Construction of Community Hall in Wapipa VPIC under Umsning BPMU shall be started immediately. As cement is already purchased and getting wasted, all issues shall be resolved immediately to get the work started.</p> <p>The plantation issue of plot of 1-2 ha under private ownership shall be resolved. As advance work is completed to complete the rest of the plantation work, DPMU may transfer the funds directly to the owner if the VPIC is reluctant.</p>	DPM/BPM	-
8	Springshed Management	<p>Orientation Training on preparation of water budget shall be organized by SPMU for Field Engineers of MegLIFE.</p> <p>MLSC visits shall be prioritize in the villages where 74 critical water supply sources have been identified by PIIE Dept. for field survey of identification of interventions for treatment of springsheds.</p> <p>Review of progress of selection of 5 critical springs in each village and spring mapping</p> <p>VCH's shall be trained to monitor critical springs in terms of discharge quantity and quality of water.</p> <p>SPMU shall purchase 500 water testers for regular monitoring of critical springs.</p>	DPD, MegLIFE/ Water Manager	1 st Week of June,24
9	Finance	<p>SPMU Finance Team shall reconcile financial positions on monthly basis including sanctions, desanctions and net sanctions and discuss with APD and DPD every month. The same is to be kept in google drive or MIS.</p> <p>The VPIC UC should be submitted quarterly and updation of physical & MIS Cashbook shall be done regularly</p>	Finance Team, SPMU	31 st May,24

SL. No	Agenda	Decision	Actions to be taken by	Timeline
		The VPIC UC should be submitted quarterly and updation of physical & MIS Cashbook shall be done regularly PA, Finance shall approve the cashbook data uploaded in MIS.		
10	Withdrawing of Villages	Notice for withdrawing of villages from MegLIFE Project shall be issued for 18 villages identified across the districts and 7 villages of Mawrykneng. SPMU shall share spread sheet to upload names of the banks with branch so that SPMU could issue letters to Bank Managers for closing of the account and sending the balance back to SPMU account.	TS, PM, SPMU	1 st Week of June, 24
11	IVCS/SHG	Detail physical review on registration of IVCS and gradation of SHGs involving IGA staff shall be organized at SPMU.	SPMU, IGA Team	-
12	Fencing of plantations	Blocks like Thadlaskein and Mawkyrwat where bamboo is not easily available shall be explored to allow barbed wire fencing. TS, PM, SPMU to finalize the estimate in consultation with estimates of FED, Meghalaya.	TS, PM, SPMU	1 st Week of June, 24
	SWC	Requirement for half moon terrace will be on a case by case basis. For those plots where material is not available for half moon terrace, email to be sent to DPD on proposed alternative with costing	DPMUs/ BPMUs	
13	Additional Mandays for Jungle Clearance	SPMU may consider allowing additional man days for jungle clearance under advance work in case to case basis in some unavoidable circumstances if found to be justified.	TS, PM, SPMU	-
	Aroma	Rationale for costing of seedling to be discussed with APD For those that want to take up aroma in AR plots, they can do so for the first 4-5 years before tree canopy grows	Lead Scientist DPMUs/ BPMUs	30 th May, 24
14	HR	1 GIS staff shall be posted in Eastern West Khasi Hills DPMU.	HR, MBDA	31 st May, 24


 (Shri Gunanka DB, IFS)
 Joint Secretary to the Govt of Meghalaya
 Executive Director, MBDA
 Additional Project Director
 MegLIFE, MBDA, Shillong

No. MBDA/JICA/275/2022/1709

Dated: Shillong, the 10th June, 2024

To:

1. All Concerned-for necessary action

Copy to:

1. The Project Director, MegLIFE, MBDA, Main Secretariate Building, Shillong -for favour of kind information

Brahati

Technical Specialist, Project Management
MegLIFE, MBDA, Shillong