

Office of the Project Director
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Meghalaya Livelihood Improvement
through Forest Enhancement



Meghalaya Basin
Development Authority



Japan International
Cooperation Agency

No. MBDA/JICA/275/2022/1364

Dated: Shillong, the 24th Nov, 2023

NOTIFICATION

There will be a review meeting of MegLIFE DPMU & BPMU on 25th Nov, 23 at 8:00 am at Vivanta (Taj), Shillong under the Chairmanship of APD, MegLIFE to review all activities going on under the MegLIFE Project in the respective districts.

All SPMU staff, DPMs, BPMs, Project Associates (Forester), Field Engineers, Field Coordinators and Programme Associates Finance of the MegLIFE Project are directed to attend the review meeting on 25th Nov, 23 at Vivanta (Taj), Shillong.

Agenda Enclosed

(Guranka BB, IFS)

Joint Secretary to Govt. of Meghalaya
Additional Project Director
MegLIFE, MBDA Shillong

Memo No. MBDA/JICA/275/2022/1364

Dated: Shillong, the 24th Nov, 2023

To

1. All Concerned

Copy To:

1. The Project Director, MegLIFE, MBDA, Main Secretariate Building, Shillong

B. Sakata
24/11

Technical Specialist, Project Management
MegLIFE, MBDA, Shillong

Agenda of the Review Meeting

Sl. No.	Agenda
1.	Microplanning of 2 nd Batch Villages
2.	Village Issues a) Disputes within the village for withdrawn b) Villages without plantation lands
3.	Monitoring & Evaluation a) 100% verification of plantation sites b) 100% verification of nursery sites c) 100% verification of all constructions
4.	MIS a) Status of APPVERSE backlog data entry b) Household Survey c) Visit Form
5.	Utilization Certificate
6.	Updation of Records
7.	Administration a) Performance Issues b) Coordination Issues